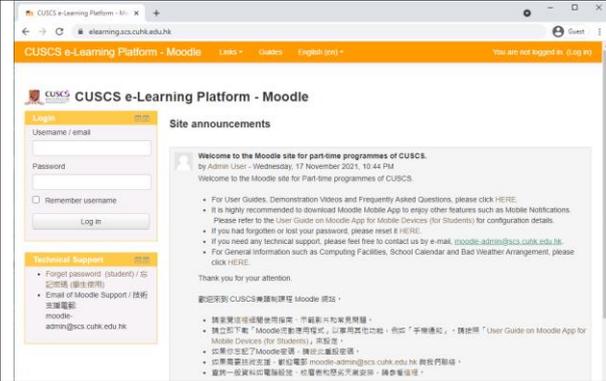
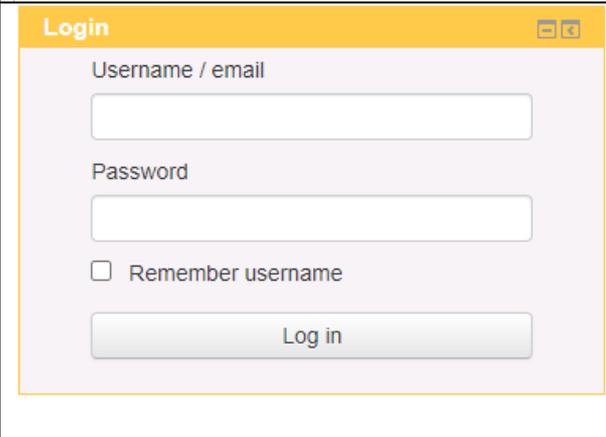
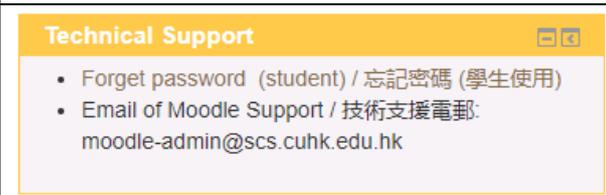


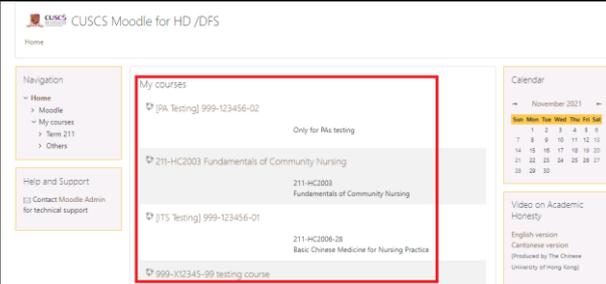
User Guide – Using Moodle for Students

Moodle is a Learning Management System. In Moodle, you could download course materials and submit assignments. Here is a guide for you to know more about Moodle and its features.

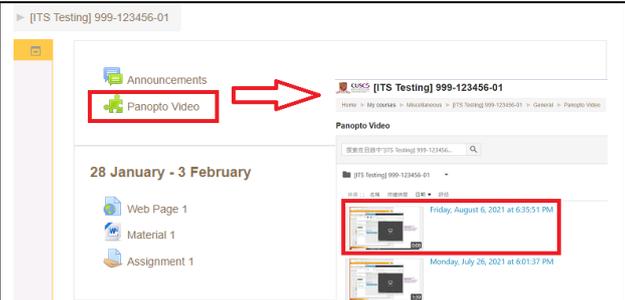
A. Login Moodle

<p>1. Open an internet browser and visit CUSCS Moodle site.</p> <p>[Important] If you are studying in full-time programme (eg. HD / DFS), please browse http://moodle.scs.cuhk.edu.hk/.</p> <p>If you are studying in part-time programme or general course (eg. ABP / GC), please browse http://elearning.scs.cuhk.edu.hk/.</p>	
<p>2. Type your Username and Password and click “Log in”.</p> <p>[Important] Username: should be your Student Number, eg. 31234567. Password: should be sent to your personal email address, with subject “CUSCS Moodle Login Account Password”.</p>	
<p>3. If you have forgotten your Password, please click “Forget password” link.</p> <p>If you have any technical enquiries, please capture your screen and send email to: moodle-admin@scs.cuhk.edu.hk.</p>	

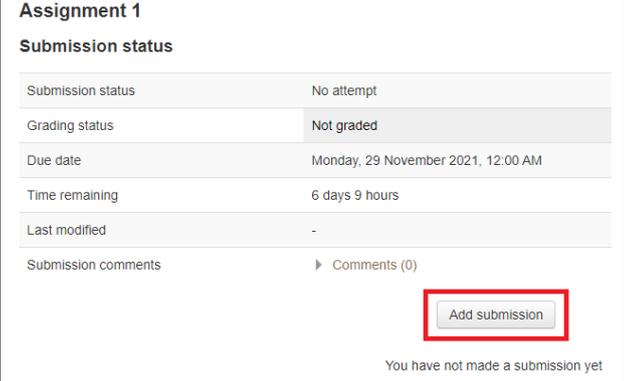
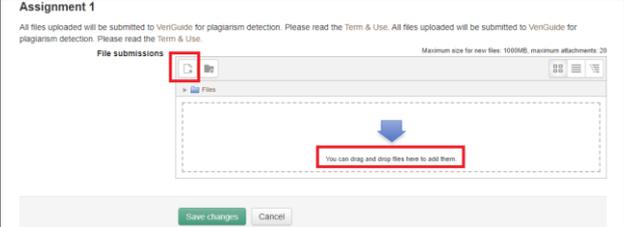
B. Where to Find My Courses

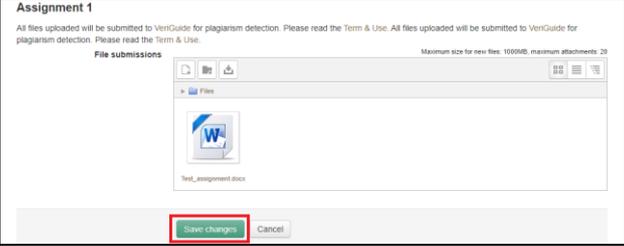
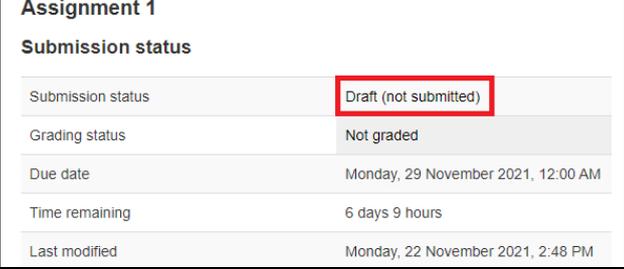
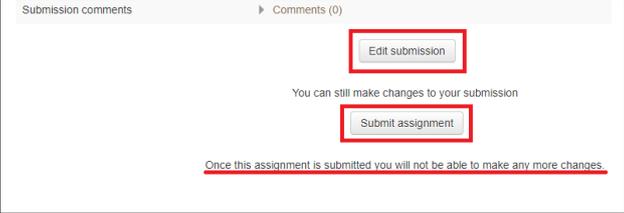
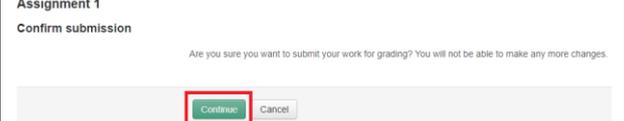
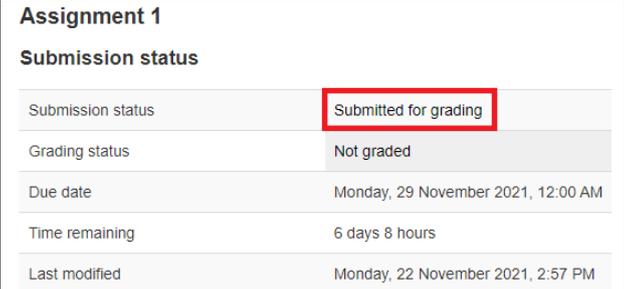
<p>1. Course Contents are in the middle of the screen. All your courses should be listed.</p>	
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C. Where to Watch Videos and Download Course Materials

<p>1. To watch the videos uploaded by instructors, click Panopto Video link on the top of the screen.</p> <p>Click the videos' titles to watch them.</p>	
<p>2. Lessons are grouped into different weeks. You could click the Lecture Notes or other Course Materials to view them.</p>	

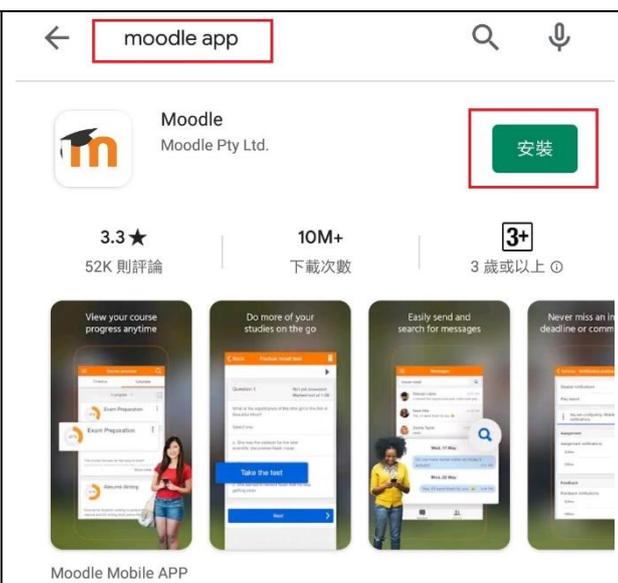
D. How to Submit Assignments

<p>1. Choose your course. Lessons are grouped into different weeks. Sometimes there would be an assignment. Click it.</p>	
<p>2. Click the attachment file to view the questions. When you are ready to upload your file, click "Add submission".</p>	
<p>3. You could drag and drop the files to the main area. Or, click the "Add File" icon.</p>	

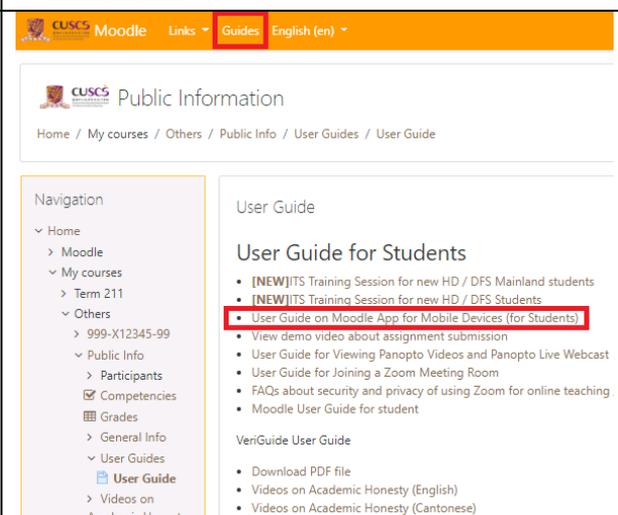
<p>4. Click "Save Changes".</p>	
<p>5. Submission Status would be displayed as "Draft (Not Graded)".</p>	
<p>6. Assignments of most courses need to undergo a process of Plagiarism Detection. Uploaded file would be sent to VeriGuide for assessment. Report Status would be shown as "PROCESSING".</p>	
<p>7. Once the Plagiarism Detection had done, Report Status would become "READY". A similarity percentage would be shown.</p>	
<p>8. If you still want to make changes, click "Edit Submission" and upload another files.</p> <p>If you confirm the file to be final version, click "Submit Assignment". Once this assignment is submitted, you would not be able to make any further changes.</p>	
<p>9. Click "Continue" to confirm submission.</p>	
<p>10. After clicked "Submit Assignment", Submission Status would be updated from "Draft (Not Graded)" to "Submitted for Grading".</p>	

E. Install Moodle App for Mobile Devices

1. Search “Moodle App” at Google Play Store (for Android devices) or App Store (for iOS devices). Click “Install”.



2. To connect Moodle App to our Moodle Site, with other configurations, please refer to “User Guide on Moodle App for Mobile Devices (for Students)” at User Guide page.



F. Support

For Moodle related enquiries, please capture screen and send email to:

moodle-admin@scs.cuhk.edu.hk

Moodle User Guide Page (HD / DFS students):

<https://moodle.scs.cuhk.edu.hk/mod/page/view.php?id=41170>

Moodle User Guide Page (ABP / GC students):

<https://elearning.scs.cuhk.edu.hk/mod/page/view.php?id=651>