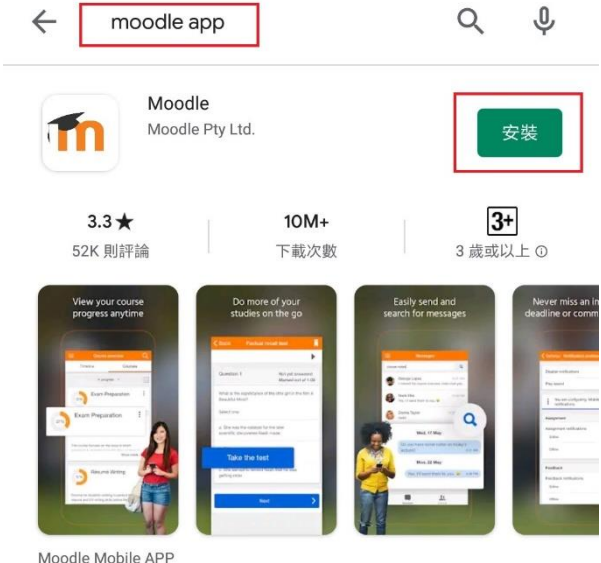
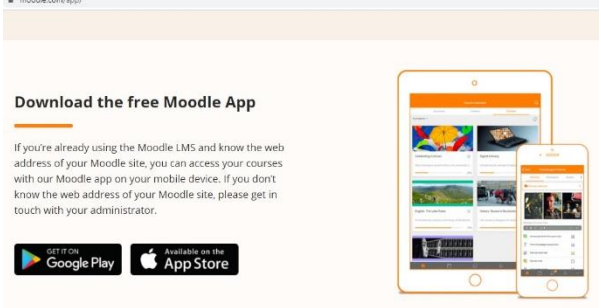


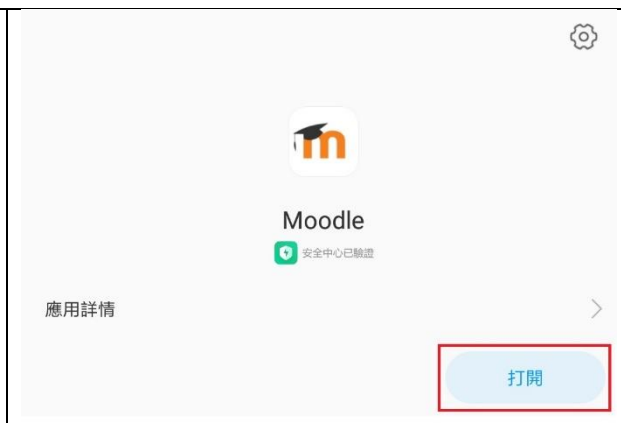
## User Guide – Using Moodle App for Mobile Devices (for HD DFS Students)

- A. Install Moodle App for Mobile Devices
- B. Login
- C. General Settings about Messages and Notifications
- D. View Calendar
- E. View Course Materials and Download Course for Offline Viewing
- F. Message and Chatting
- G. Support

### A. Install Moodle App for Mobile Devices

<p>1. Power on your mobile device, and make sure it is connected to the internet.</p>	
<p>2. Search “Moodle App” at Google Play Store (for Android devices) or App Store (for iOS devices). Click “Install”.</p>	
<p>3. Or, open an internet browser and visit Moodle site: <a href="http://moodle.com/app/">http://moodle.com/app/</a></p>	

4. Click “Open” after installed.

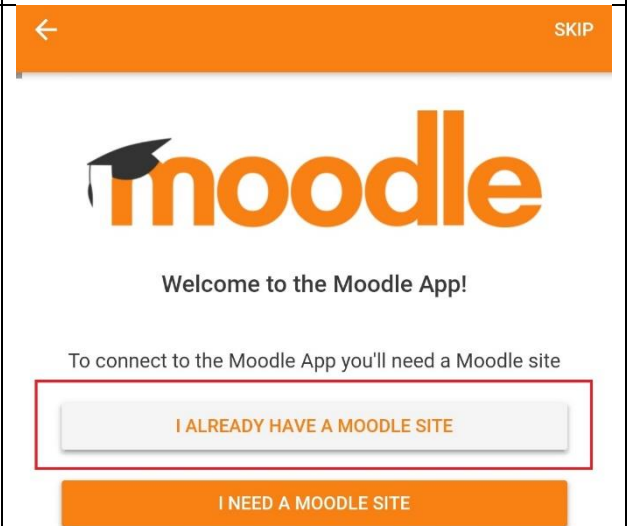


## B. Login

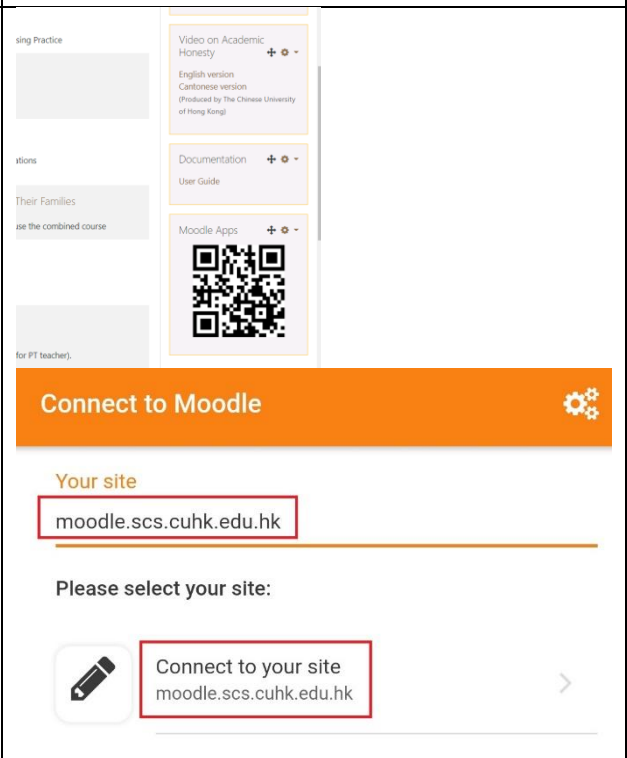
1. For Student, click “I’m a learner”.



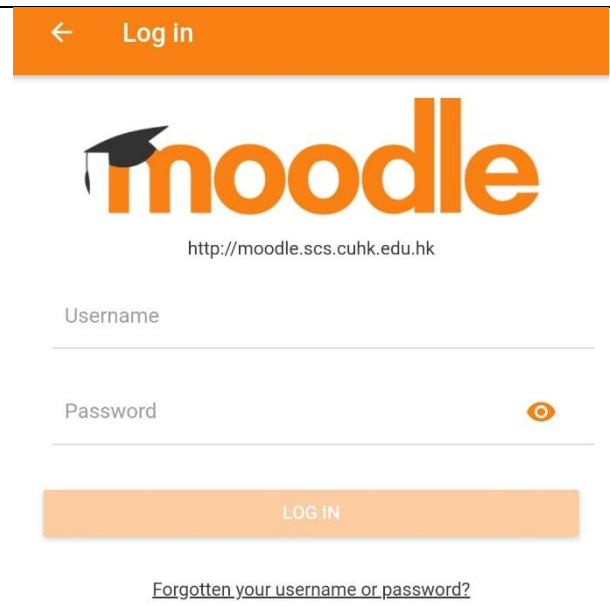
2. Click “I already have a moodle site”.




3. Input “moodle.scs.cuhk.edu.hk” or scan the QR Code from SCS Moodle web site. Click “Connect to your site”



4. Input your username and password. Click “Log in”.




← Log in



http://moodle.scs.cuhk.edu.hk

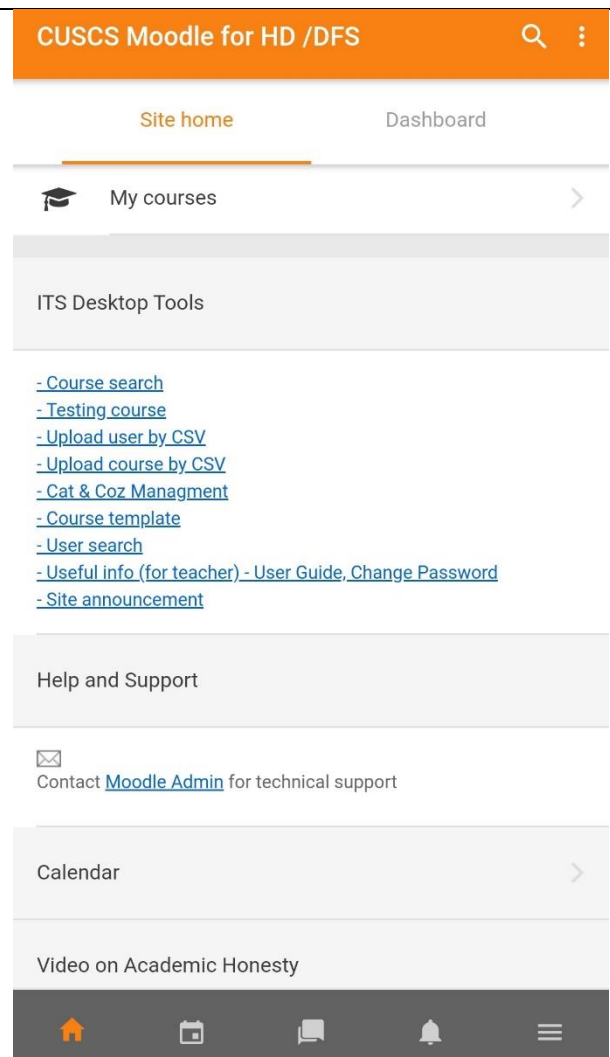
Username

Password 

LOG IN

[Forgotten your username or password?](#)

5. After login successfully, you should be able to browse the course details.



CUSCS Moodle for HD /DFS

Site home Dashboard

My courses

ITS Desktop Tools

- [Course search](#)
- [Testing course](#)
- [Upload user by CSV](#)
- [Upload course by CSV](#)
- [Cat & Coz Managment](#)
- [Course template](#)
- [User search](#)
- [Useful info \(for teacher\)](#) - [User Guide](#), [Change Password](#)
- [Site announcement](#)

Help and Support

Contact [Moodle Admin](#) for technical support

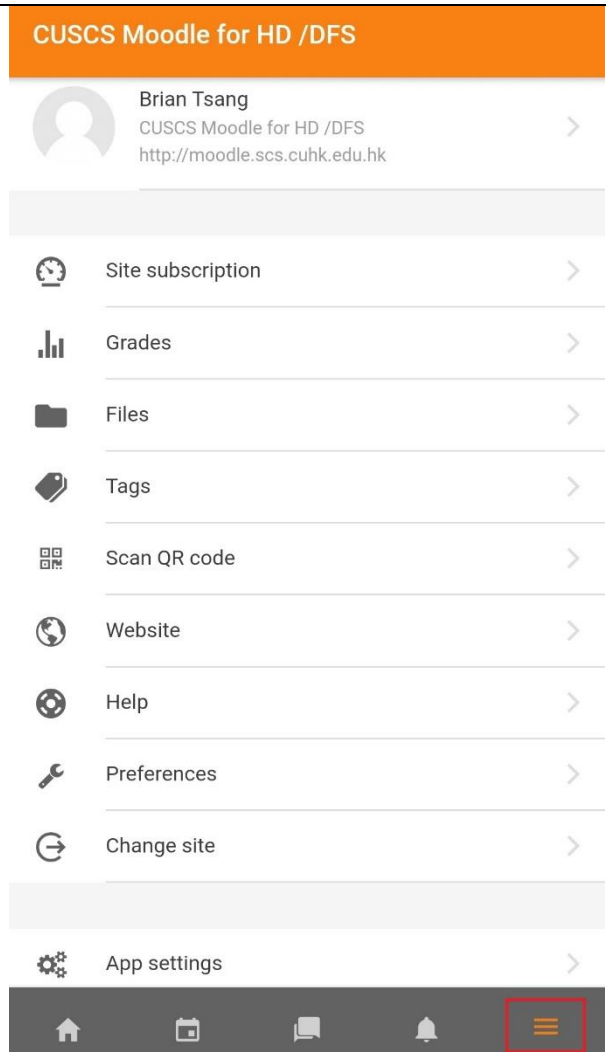
Calendar

Video on Academic Honesty

Home Calendar Messages Notifications Menu

## C. General Settings about Messages and Notifications

1. Click the “three lines” icon at the bottom right hand corner to configure some general settings.



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<http://moodle.scs.cuhk.edu.hk>

- Site subscription
- Grades
- Files
- Tags
- Scan QR code
- Website
- Help
- Preferences
- Change site
- App settings

Navigation bar icons: Home, Calendar, Messages, Notifications, and Menu (three lines icon highlighted with a red rectangle).

2. Click your name to view and edit personal profile.

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Site subscription



Grades



Files



Tags



Scan QR code



Website



Help



Preferences



Change site



App settings



3. Click the “Edit” button to upload a profile picture. Click “Details” to view your basic information.



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Brian Tsang  
HK, Hong Kong



Message



Details

4. Back to Main Menu. Click “Preferences” to edit Messages and Notifications settings.

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Files



Tags



Scan QR code



Website



Help



Preferences



Change site



App settings



5. Click “Messages” to edit Messages settings.



## Preferences

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Messages



Notifications

Space usage 

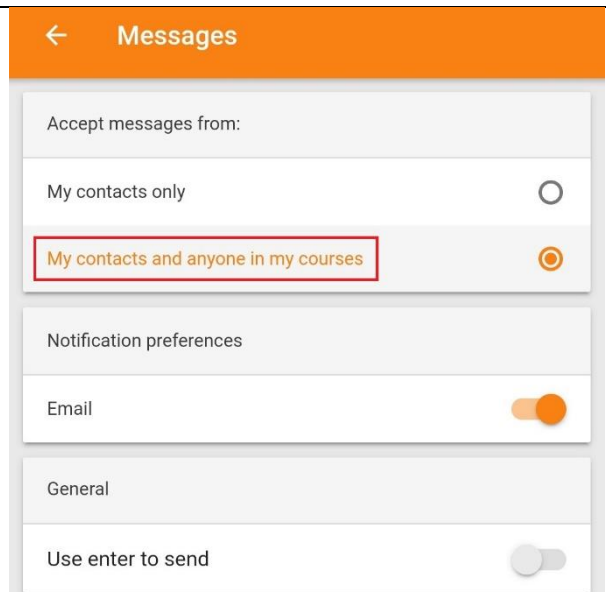
229 bytes  
569 entries in cache



Synchronise now 

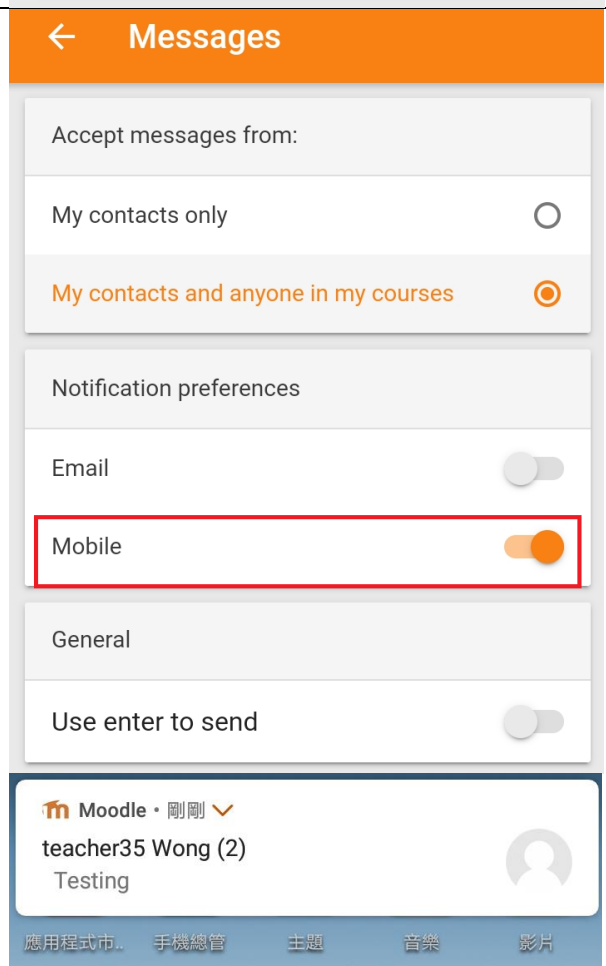


6. For “Accept messages from”, choose “My contacts and anyone in my courses”.



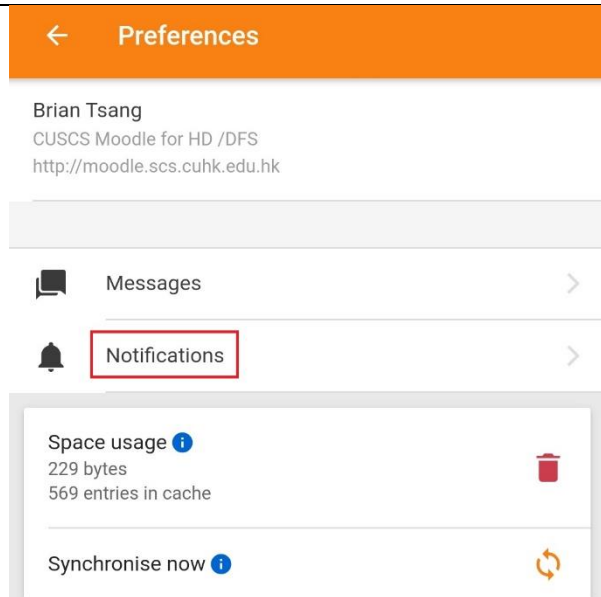
7. To enable getting “Push Notification to Your Mobile” feature, set “Notification preferences > Mobile” ON (default “on”).

If it is ON, once the teacher had made an announcement or a message to you, you would receive a notification from your mobile phone.



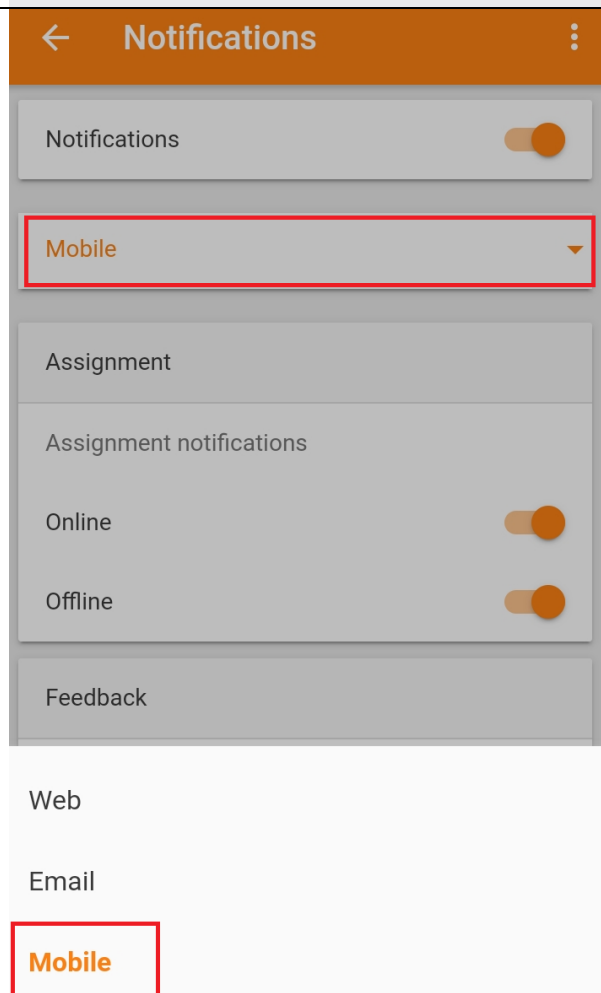


8. Back to “Preferences”. Click “Notifications” to edit Notifications settings.



9. Set “Notifications” ON. Choose “Mobile” so that the app would notify you, not just sending you email message.

If you want to be notified for Assignment, set both Online and Offline ON, so that the app would notify you while you are online or offline.



10. Back to Main Menu. Click “App settings”.

## CUSCS Moodle for HD /DFS



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<http://moodle.scs.cuhk.edu.hk>



Site subscription



Grades



Files



Tags



Scan QR code



Website



Help



Preferences



Change site



App settings



11. Click “General” to edit General settings.



## App settings



General



Space usage



Synchronisation



About

12. You could set Language, Text size and Color scheme here.

←

General

Language

English ▼

Text size

A

A

A

Color Scheme

Light ▼

Enable text editor

If enabled, a text editor will be available when entering content.

☒

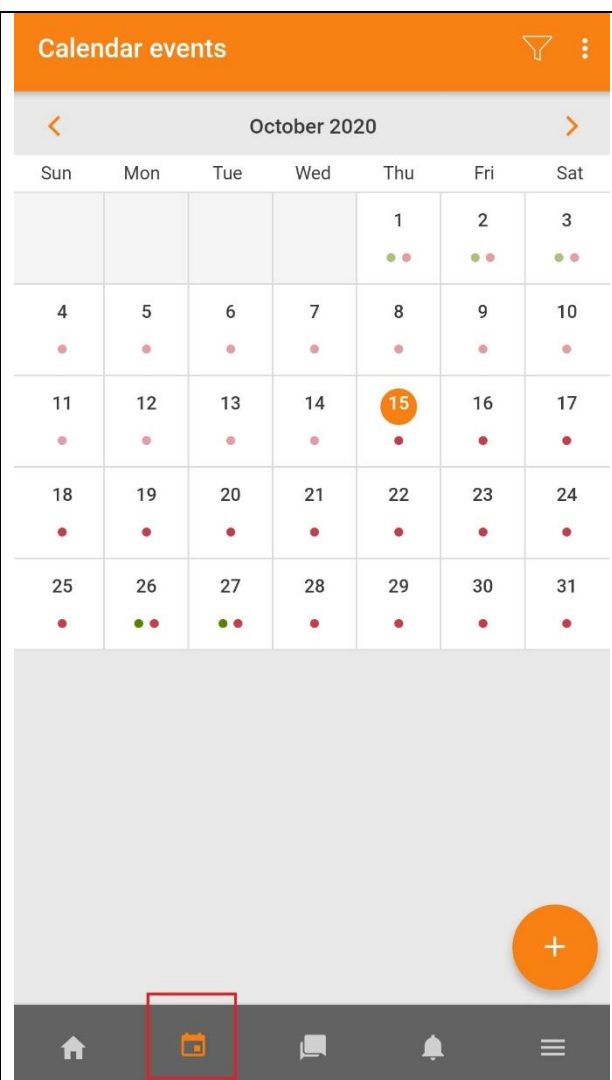
Display debug messages

If enabled, error modals will display more data about the error if possible.

☐

## D. View Calendar


1. Click the “Calendar” icon at the bottom left hand corner.  
Pick a date to view, eg. Oct 15.



## 2. Events and activities of your courses would be shown.

←


Calendar events



<


Thursday, 15 October 2020

>




Individual Assignment (7 to 12-Oct) is due to be graded  
Today, 12:00 AM

>




Classwork\_SnowMan is due  
Today, 12:00 AM

>




Individual reflective paper for presentation on 7/10 is due  
Today, 12:00 AM

>




Submit Assignment 03 遞交習作三 is due to be graded  
Today, 10:44 AM

>




呈交導修三已經過期  
Today, 12:00 PM

>




EN1180-17 Weekly Online Consultation  
Today, 12:30 PM

>



Donald Super's Life Stage I (reflection worksheet) Submission deadline : 15 Oct 12:30 is due  
Today, 12:30 PM

>

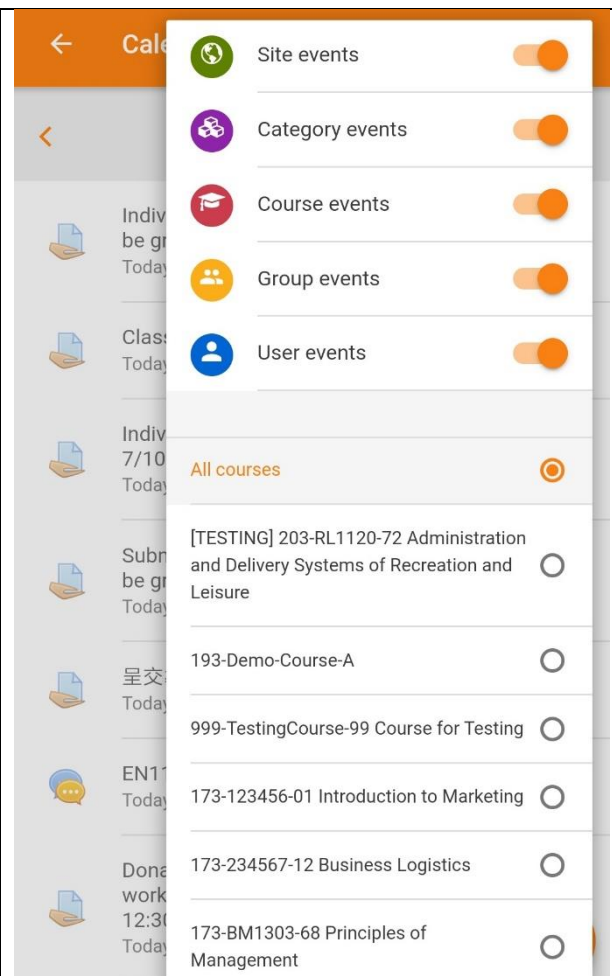


CUSCS ITS Section

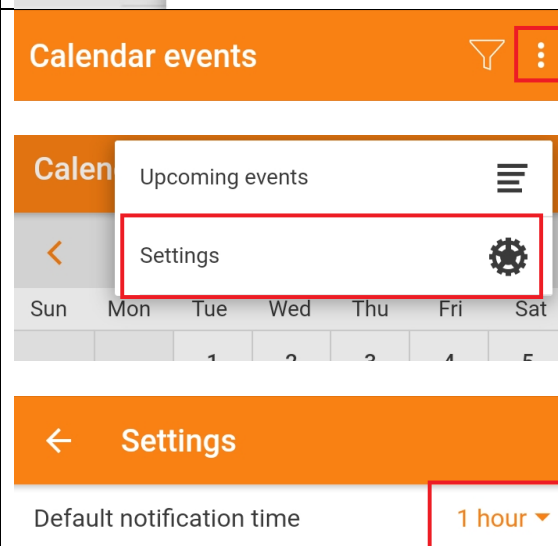
Page 13 of 22

v.20210423

3. Click the “Filter” icon at the top right hand corner. You could narrow down the results by different kinds of events, or by different courses.



4. To set the notification time, click “three dots” (Tools) icon. Click “Settings” and then “Default notification time” (default setting: 1 hour only).



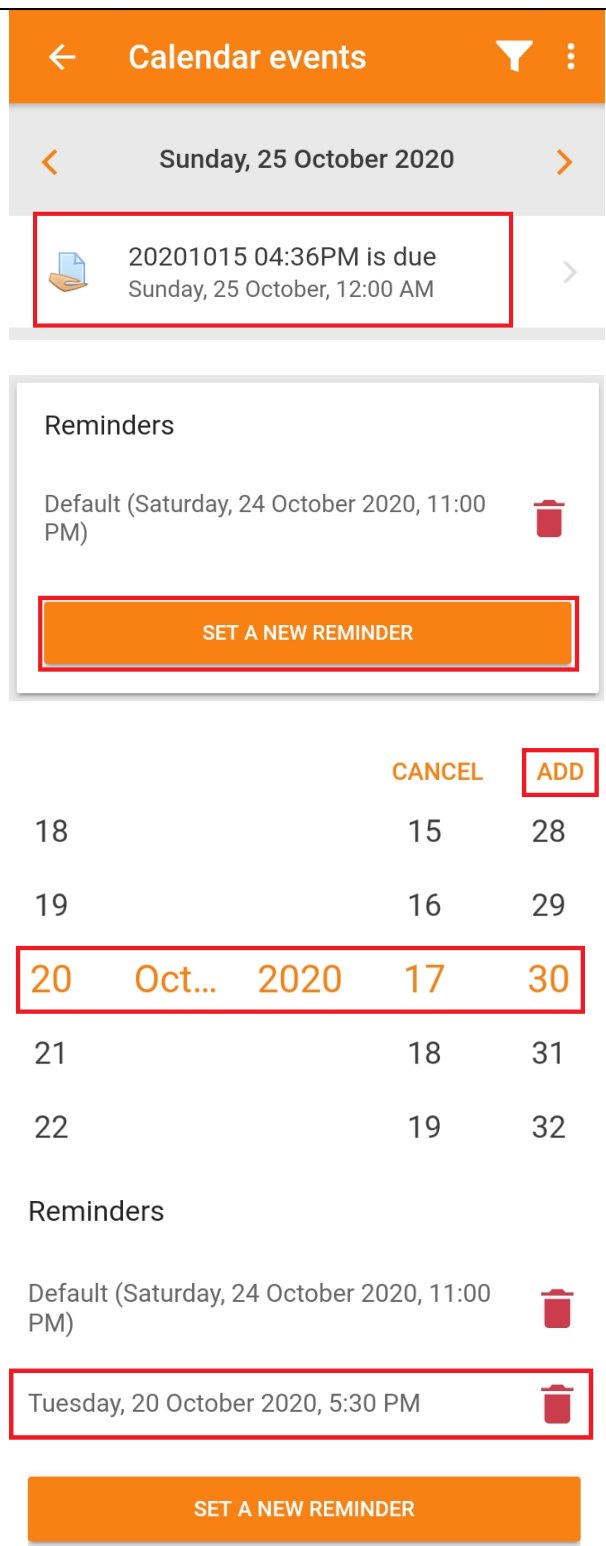
5. If you need to add a reminder, you can pick an event, click “Set a new reminder”.

Select a Date and click “ADD”.

You can find a new reminder in this event.

P.S. If the teacher had created an assignment activity in Moodle, the assignment’s due date would be appeared in Moodle calendar.

By default, Moodle App’s calendar would remind students using default setting (1 hour before due time) only. So we suggest you add a new reminder for Assignment by yourself.




The screenshot shows the Moodle App calendar interface. At the top, there is a header bar with a back arrow, the title "Calendar events", a filter icon, and a menu icon. Below the header, a date bar shows "Sunday, 25 October 2020" with navigation arrows. A red box highlights a calendar event titled "20201015 04:36PM is due" with a subtext "Sunday, 25 October, 12:00 AM". Below the event, a "Reminders" section is visible, showing a default reminder for "Saturday, 24 October 2020, 11:00 PM" with a trash icon. A red box highlights an orange button labeled "SET A NEW REMINDER". Below the reminders, a calendar grid shows dates from 18 to 30. A red box highlights the date "20 Oct... 2020" with the number "17" and "30". Below the calendar grid, another "Reminders" section is shown, with a default reminder for "Saturday, 24 October 2020, 11:00 PM" and a trash icon. A red box highlights a reminder for "Tuesday, 20 October 2020, 5:30 PM" with a trash icon. At the bottom, there is an orange button labeled "SET A NEW REMINDER".

6. If you can view some events in the Calendar at Moodle Website but not in Moodle App, you can pull down the calendar. The Moodle App calendar would be synchronised from Moodle Website.



You also can click “Synchronise now” at Preferences.

Calendar events



<October 2020>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Preferences

Messages


Notifications

Space usage

3.97 KB

102 entries in cache

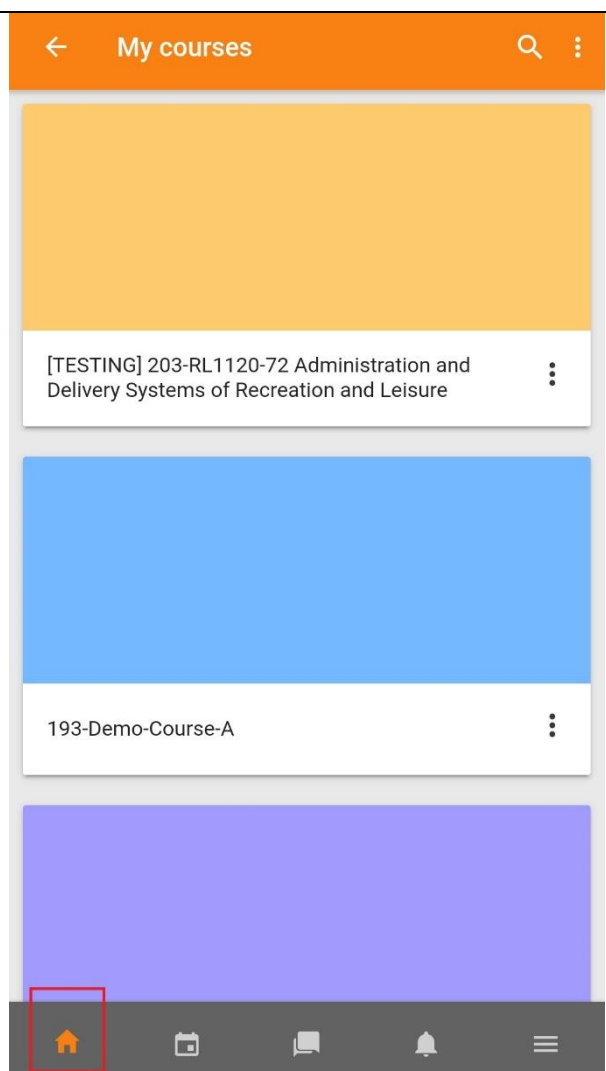
Synchronise now



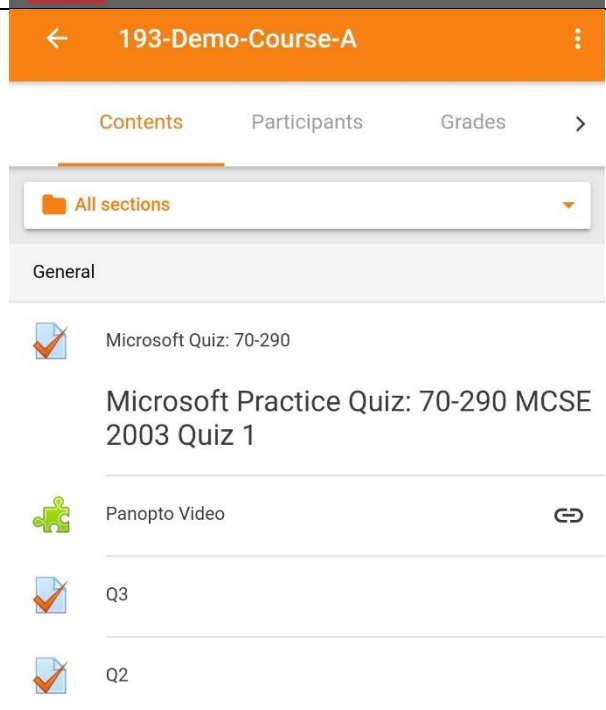


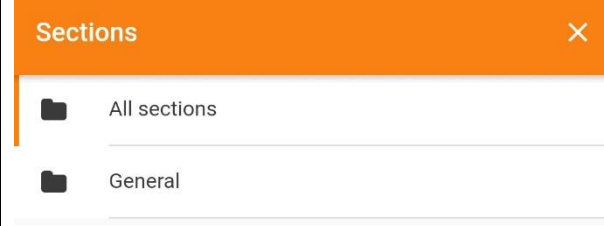
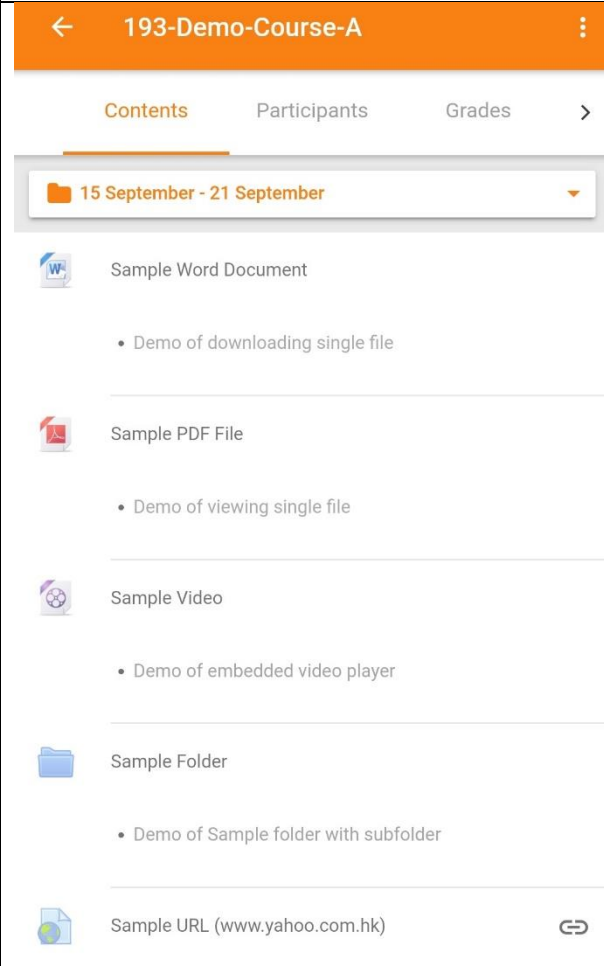
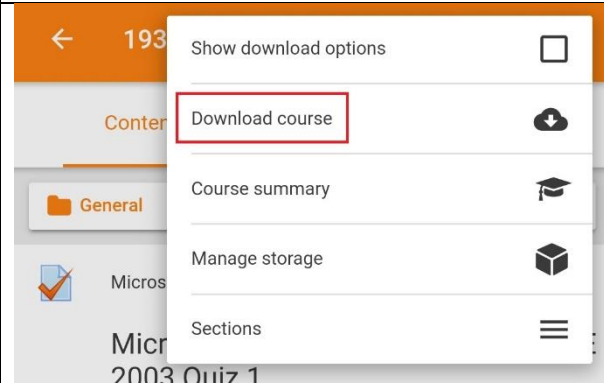
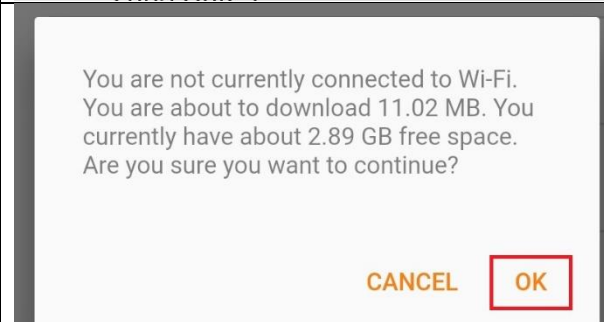
## E. View Course Materials and Download Course for Offline Viewing

1. Click the “Home” icon at the bottom left hand corner. All “My courses” would be listed. Pick one to view the details.



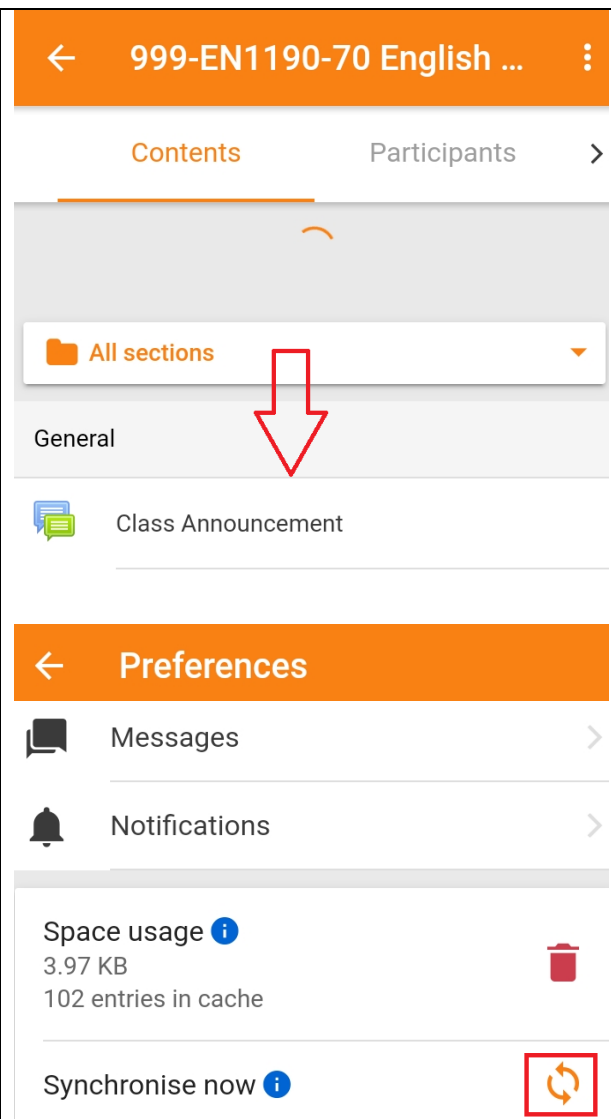
2. Course contents of all sections would be shown.



<p>3. You could switch to a particular section.</p>	
<p>4. Course materials of one section would be shown.</p>	
<p>5. Click the “three dots” icon at the top right hand corner. You could download the course so that you could view them when offline.</p>	
<p>6. Click “OK” to download the course materials to your mobile device.</p>	

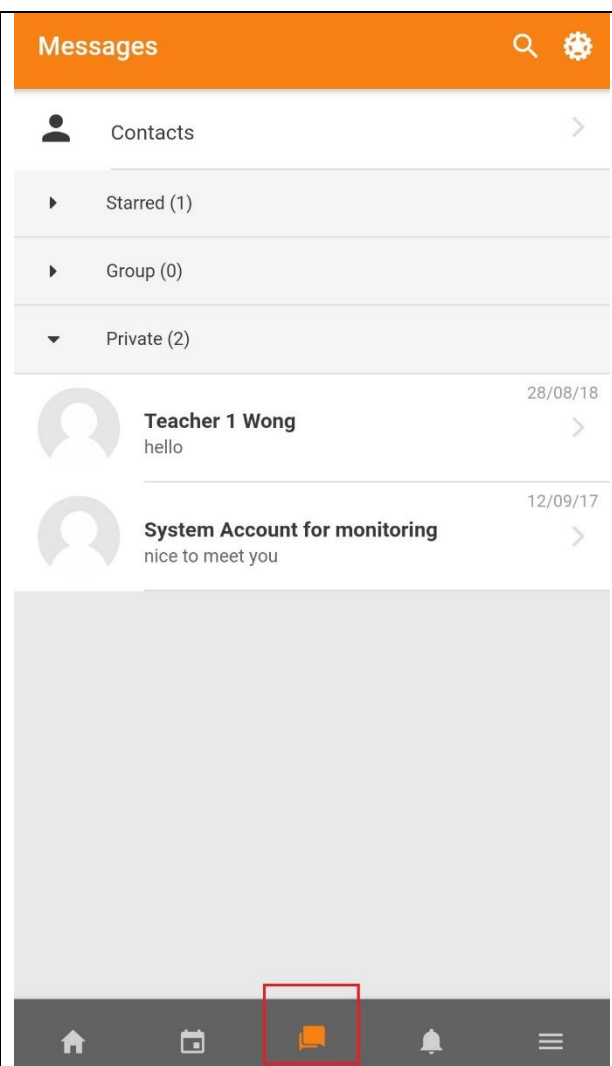
7. If you can view some sections' activities in the Calendar at Moodle Website but not in Moodle App, you can pull down "All sections". The Moodle App calendar would be synchronised from Moodle Website.

You also can click "Synchronise now" at "Preferences".

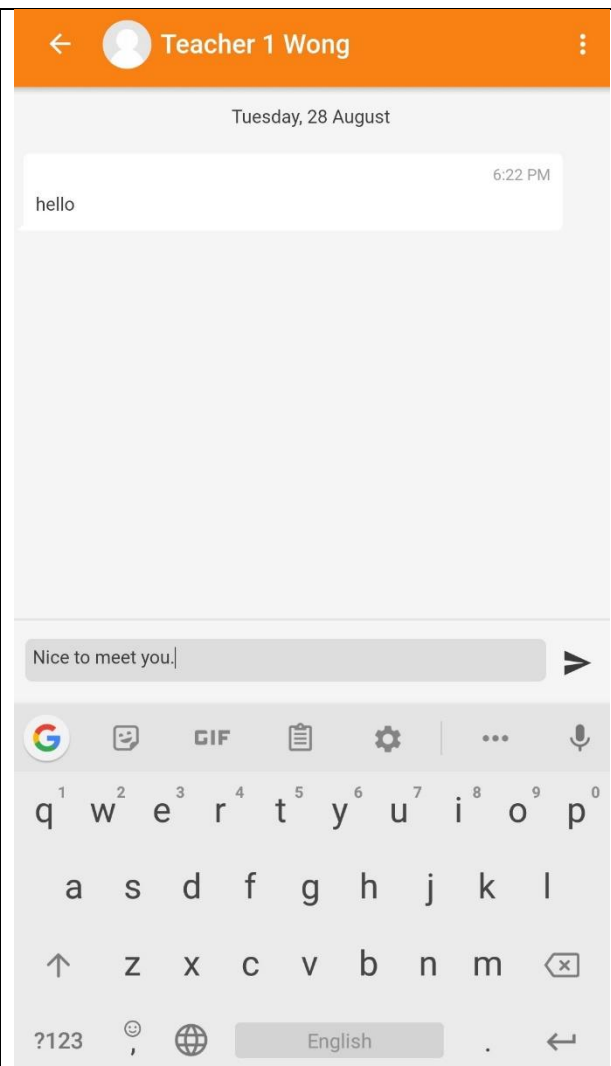


## F. Message and Chatting

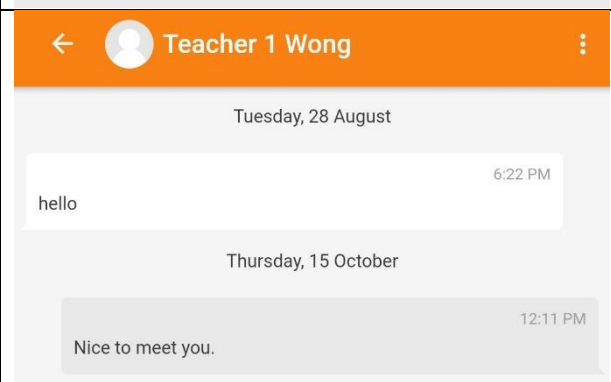
1. Click the “Message” icon at the bottom. Teachers and students are listed. Messages from them are shown.



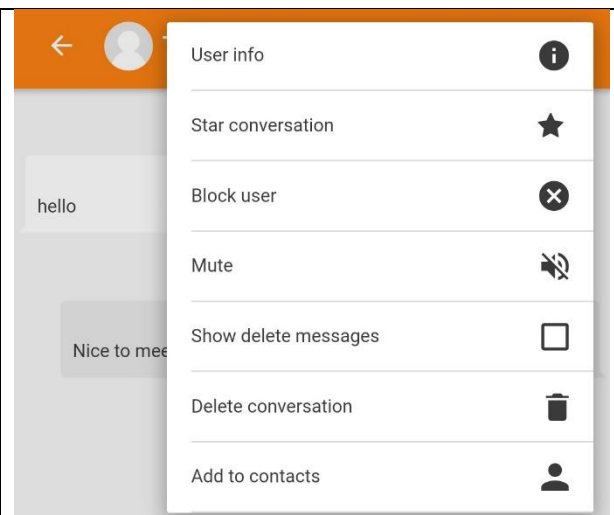
2. Pick one message to reply.



3. And you could see the results.



4. Click the “three dots” (Tools) icon at the top right hand corner. More options that you could configure.



## G. Support

For Moodle related enquiries, please write to:

[moodle-admin@scs.cuhk.edu.hk](mailto:moodle-admin@scs.cuhk.edu.hk)

External references on using Moodle (HD / DFS students):

<https://moodle.scs.cuhk.edu.hk/mod/page/view.php?id=41170>